



Lee Home Connect: Virtual Learning the Osprey Way

STUDENT EXPECTATIONS

Before Class Begins:

- Create a dedicated space for learning that is free from distractions. Consider using headphones to maintain focus.
- Choose a location for online class that is most like the learning environment at school, such as a desk or table (no lounging in bed during Lee Home Connect).
- Dress in attire that is appropriate for school (pajamas are not appropriate).
- Just as in school, you are expected to be logged in with materials ready prior to the beginning of class. Consider having your schedule with start and end times in a visible location to ensure you are on time to each class.
- Log into your Chromebook's Launchpad with your SCHOOL email address at least FIVE minutes prior to class beginning. *Example: username@students.leeschools.net*
- Enter each Google Meet virtual classroom by accessing the appropriate Google Classroom and clicking on the link provided at the top of the screen under the class name.
- Turn ON your camera and turn OFF/MUTE your microphone.

During Class:

- The Chat feature is for ACADEMIC purposes only. Use it to ask questions and make comments about the lesson.
- If you have a question or comment, type in the chat and wait patiently to be acknowledged by the teacher. If the teacher does not respond within 1-2 minutes, ONE person may politely call out to the teacher.
- Keep your camera on, follow along, and participate in the learning.
- Exhibit [IB Learner Profile Attributes](#).
- You must attend the entire class, just as you would in school unless otherwise instructed by your teacher. Some courses, such as electives, may only require a check-in following an assignment. Your teacher will dismiss you early if this is the case.
- If the teacher has other specific rules for learning during the class, follow the teacher's rules.

NOTE: The School District of Lee County [Student Code of Conduct](#) applies to all school-related activities, including virtual learning. Any misconduct will be addressed accordingly.

Between Classes:

- When dismissed, make sure you leave the Google Meet virtual classroom for each class before joining the next class.
- Use this time for a restroom break, a snack/water, or a stretch.
- Be prompt for the start of your next class.

Tips for Success:

- Be on time, participate, and complete all work by the due date.
- In addition to asking questions during class, email teachers through Google classroom under the PEOPLE tab at the top for any additional help needed. (Click on the envelope next to their name).
- Check your Google Classrooms or teacher websites for assignments and instructions.
- Review your grades on FOCUS each week for your current progress.





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PARENT GUIDELINES & PRIVACY EXPECTATIONS

To maintain a positive, productive learning environment and assure confidentiality for students and teachers during Lee Home Connect learning, all parents/guardians are asked to follow the following privacy guidelines.

- Google Meet live classes are designed for students. To prevent disruptions to the learning environment, parents/guardians should not actively participate in classes, although parents/guardians may assist their child with technology and/or remain nearby.
- Parents should NOT video record, audio record, photograph, live stream, or transmit in any other way any part of a Google Meet live classroom. This includes posting on any social media platform.
- Any confidential or personally identifiable information related to students participating during Google Meet classes should not be collected, discussed, or shared.
- Parents/guardians should not engage with students or teachers during Google Meet live classes. Please refrain from speaking with your child during a live classroom. If you need to speak with your child during a class session, first mute your child's microphone.
- If a parent/guardian has a question, comment, or concern for the teacher, please email your child's teacher or call the school.
- Parents/guardians should contact Oak Hammock Middle's administration with any questions or concerns regarding student privacy or virtual classroom expectations.

Thank you for your support and cooperation in helping ensure your child's Lee Home Connect learning experience is a positive, productive and enjoyable experience.





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STUDENT CHECKLIST

ODD DAY			
PERIOD	TIME	CLASS	TEACHER
1			
3			
5			
7			
9			
11			

EVEN DAY			
PERIOD	TIME	CLASS	TEACHER
2			
4			
6			
8			
10			
12			

- I am in a dedicated space for learning that is free from distractions and school appropriate.
- I am dressed in attire that is appropriate for school.
- I am logged into my class prior to class beginning.
- I have all materials needed to start class.
- I have turned ON my camera and turned OFF/MUTED the microphone.
- I know to ask questions and make comments about the lesson in the chat box.
- I will follow along and participate in the learning.
- I know I must attend the entire class, unless otherwise instructed by my teacher.
- I know to LEAVE the Google Meet virtual classroom for each class before joining the next class.
- I will use class change times for a restroom break, to get a snack/water, and for stretching.
- I will complete all work by the due date.
- I will check Google Classrooms or teacher websites for assignments and instructions.
- I will review my grades on FOCUS each week.
- I will exhibit IB Learner Profile Attributes which include being an Inquirer, Knowledgeable, a Thinker, a Communicator, Principled, Open-minded, Caring, a Risk-Taker, Balanced, and Reflective.
- I know all student code of conduct rules apply, including videoing/recording/photographing any or all of my online class.

